



## YAMAGUCHI UNIVERSITY FACT SHEET

### Fall (October) and/or Spring (April) of academic year 2018/2019

Contact	
Name of University	Yamaguchi University
Contact person, and email	Yayoi TAMURA (Ms.) <a href="mailto:exchange@yamaguchi-u.ac.jp">exchange@yamaguchi-u.ac.jp</a>
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Telephone	+81-83-933-5983
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Student exchange related website	<a href="http://www.isc.yamaguchi-u.ac.jp/">http://www.isc.yamaguchi-u.ac.jp/</a> *Please note that this Fact Sheet includes the most recent information.
Other contact person	Hideyuki MIURA (Mr.)
Requirements	
<p>Even if the following conditions are satisfied, admission is based on selection by Yamaguchi University and is not guaranteed. As for the exchange students faculty or graduate school desired by the student, it may not be possible to comply with the desire.</p> <p>In addition, the faculty or graduate school which students enter must be consistent with the students' specialty in their own universities. The Faculty of Global and Science Studies is an exception and does not request a specific specialty.</p>	
Application Procedure	Undergraduate students and Graduate students can be officially admitted only after being reviewed and approved by the department or laboratory of their chosen fields.
Number of exchange students accepted	The total number of exchange students is within the number which is specifically guaranteed in the attachment documents of the Exchange Agreement. *excluding the number who have already been dispatched.
Application deadline (*must be received no later than this date)	<p><b>Fall (October) 2018 Semester :</b> Nomination deadline: March 8, 2018 Application deadline: March 15, 2018</p> <p><b>Spring (April) 2019 Semester :</b> Nomination deadline: September 15, 2018 Application deadline: September 22, 2018</p>
Minimum Japanese Requirement *This information is subject to change from next recruitment.	<p>Faculty of Global and Science Studies: The Faculty of Global and Science Studies does not require an official language proficiency score, but students should have enough proficiency to join courses that are taught in either English or Japanese.</p> <p>Other Faculties and Graduate Schools: Japanese-Language Proficiency Test Level N4 or above. For those who have not taken The Japanese-Language Proficiency Test, we accept the J-CAT Japanese Language Test. Please take the test at the following site. <a href="http://www.j-cat.org/">http://www.j-cat.org/</a></p>

## Academic

Academic Calendar (tentative schedule)	<p><b>Fall (October) 2018 Semester:</b>            Class begins: October 1, 2018            Winter Vacation: December 27, 2018 ~ January 6, 2019            Class (exams) ends: February 5, 2019            Spring Vacation: February 6, 2019~ early April, 2019</p> <p><b>Spring (April) 2019 Semester:</b>            Class begins: early April, 2019            Class (exams) ends: early August, 2019            Summer Vacation: early August, 2019 ~ late September, 2019</p>
Arrival / Airport pick-up service / Dormitory Check-in	We will contact you with details at a later date.
Arrival date (tentative schedule)	5 days before class begins
<h3>List of required documents</h3>	
<p>For all students:            (*indicates official Yamaguchi University forms of documents.)</p> <div data-bbox="217 763 676 904" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><b>In order to receive a student visa, a Special Auditing Student must take more than 10 hours each week (90 min. per one course).</b></p> </div> <div data-bbox="217 1160 676 1348" style="border: 1px solid black; padding: 5px; margin: 10px 0;"> <p><b>Note: Not all courses filled out here can be taken. There are some courses that exchange students cannot take. (e.g. experiment, practical training etc.) In addition, it is difficult to take classes on different campuses.</b></p> </div>	<ol style="list-style-type: none"> <li>1. <b>Form A-1*</b> Application to Yamaguchi University as an Exchange Student</li> <li>2. <b>Form C*</b> Study Plan</li> <li>3. <b>Form D*</b> Curriculum Vitae / Resume</li> <li>4. <b>Form E*</b> Statement of Japanese language proficiency</li> <li>5. <b>Certificate of Japanese-Language proficiency</b> Those who haven't taken the Japanese-Language Proficiency Test should submit results from the J-CAT Japanese Language Test.</li> <li>6. <b>Form F*</b> (Certificate of Enrollment)</li> <li>7. <b>Official Transcript (s)</b></li> <li>8. <b>Recommendation letter by University President or Dean of School</b></li> <li>9. <b>Two passport-style photographs</b> (3.0cm long x 4.0cm wide) (1.2inch long × 1.6inch wide)</li> <li>10. <b>Two Copies of the applicant's passport</b> * Passport must be valid during the exchange period.</li> </ol>
Undergraduate students or graduate students who want to take a university lecture or graduate lecture must submit "Form A".	<ol style="list-style-type: none"> <li>11. <b>Form A*</b> (Application forms for Admission to Yamaguchi University as a Special Auditing Student)  <b>Website link to find classes online:</b>  <a href="https://www.kyoumu.jimu.yamaguchi-u.ac.jp/Portal/Public/Syllabus/SearchMain.aspx?">https://www.kyoumu.jimu.yamaguchi-u.ac.jp/Portal/Public/Syllabus/SearchMain.aspx?</a>            An explanation of how to use the web syllabus can be found in the "<b>Appendix</b>"</li> </ol>
Graduate students who mainly want to do research at Yamaguchi University must submit "Form B" and "Form G (a)(b)".	<ol style="list-style-type: none"> <li>12. <b>Form B*</b> (Application forms for Admission to Yamaguchi University as a Special Research Student)</li> <li>13. <b>Form G (a)(b)*</b> (Research Record in the Past and Research Plan)</li> </ol>

## Major & Course Registration

Yamaguchi University has Faculties of Humanities, Education, Economics, Science, Agriculture, the Joint Faculty of Veterinary Medicine, and the Faculty of Global and Science Studies in Yoshida campus, the School of Medicine in Kogushi campus and the Faculty of Engineering in Tokiwa campus. It also has Graduate Schools of Humanities, Education, Economics, Science and Engineering, Medicine, Agriculture, East Asian Studies, Innovation and Management of Technology and the Joint Faculty of Veterinary Medicine.

List of faculties and graduate schools.	Undergraduate program: <a href="http://www.yamaguchi-u.ac.jp/english/academics/undergraduate.html">http://www.yamaguchi-u.ac.jp/english/academics/undergraduate.html</a>  Graduate program: <a href="http://www.yamaguchi-u.ac.jp/english/admissions/postgraduate.html">http://www.yamaguchi-u.ac.jp/english/admissions/postgraduate.html</a>
Course List	<a href="https://www.kyoumu.jimu.yamaguchi-u.ac.jp/Portal/Public/Syllabus/">https://www.kyoumu.jimu.yamaguchi-u.ac.jp/Portal/Public/Syllabus/</a> Exchange students (undergraduate course) of Yoshida campus can participate in courses/ subjects within the permitted range which are held by faculties that they don't belong to. Also, Japanese language classes can be taken by all exchange students regardless of their faculties. However, there are not many Japanese language classes for exchange students of Tokiwa campus can attend, and Japanese language classes are not offered in Kogushi campus. Please refer to the following schedule. (This information is subject to change from now on) Yoshida Campus: <a href="http://www.isc.yamaguchi-u.ac.jp/zainichi/nihongo_yoshid2.pdf">http://www.isc.yamaguchi-u.ac.jp/zainichi/nihongo_yoshid2.pdf</a> Kogushi Campus: <a href="http://www.isc.yamaguchi-u.ac.jp/zainichi/nihongo_ube.pdf">http://www.isc.yamaguchi-u.ac.jp/zainichi/nihongo_ube.pdf</a>
Course Registration Period	After arriving at Yamaguchi University

## Accommodation

Types and fees	Dormitory rooms are available for international students on both Yoshida Campus and Tokiwa Campus. As a rule, exchange students have to live in the dormitory. We regret that you cannot choose your room. Also, room change is not allowed. Smoking is not permitted in the dormitory and on the site. Refer to <b>Table 1</b> below for Yoshida Campus.(off-campus) Refer to <b>Table 2</b> below for Tokiwa Campus.
Dormitory room application deadline	Yamaguchi University will take the necessary steps for the application.
Dormitory room application form	The application process will be covered through the exchange program application procedure.
If students are not provided with dormitory rooms, how do they find their accommodation?	We will provide you with information on alternatives off-campus.

## Visa Procedures

Visa procedures in your country	We will send a Certificate of Eligibility and a letter of Admission from the president of YU to the exchange student. The exchange student should bring these to his or her country's Japanese Embassy or Consulate.
Some documents are additionally required for applying for a VISA. You can refer to Appendix 1 for detailed information.	Attention: Yamaguchi University requires all exchange students or their supporter to submit a certificate of bank statement or an equivalent document that can satisfy the monthly living expense of approximately JPY70,000. This means that the bank balance should be more than JPY840,000 for the 1 year exchange program.

Health	
National Health Insurance required?	Yes. All international students on college student visas must register for the National Health Insurance program regardless of their intended period of stay. They will need to pay the insurance premiums for this insurance. However, when they receive any medical treatment, they will be required to pay only 30% of the total medical fee. The cost of the health insurance varies depending on income and place of residence. For singles with no income, it is approximately JPY20,000 for one year.
Yamaguchi University insurance required?	All students, including research students and auditors, must take out "Personal Accident Insurance for Students Pursuing Education and Research" (JPY1,000 per year) and "Personal Liability Insurance for Students in addition to the Disaster and Accident Insurance for Students" (JPY340 per year)
Vaccinations required?	Please read appendix.
Others	
After entering Yamaguchi University, please follow the rules of Yamaguchi University.	

**Table 1 (Yoshida Campus) off-campus, located a 15 min by bicycle from the Yoshida campus. Exchange students go to school by bicycle from dormitory to the Yoshida campus in principle. YU will rent the bicycle.**

Name of Dormitory	Number of Units	Type of Room	Furniture & Facilities	Rent and utilities / per month	Move in fee/ at admission
<b>YU International Share House</b>	31	One Unit consists of 3 private rooms, and a living-dining room, kitchen, bathroom, washroom, and entrance for common use	air conditioner, bed, desk and chair, closet, etc.	Rent: JPY19,000 Monthly utilities and internet utility charge: JPY10,000	JPY19,000

**Table 2 (Tokiwa Campus)**

Name of Dormitory	Number of Rooms	Type of Room	Furniture & Facilities	Rent / per month	Cleaning deposit/ at admission
<b>Ube International House /Building No.1</b>	8	Family (55m <sup>2</sup> )	air conditioner, bathroom, bed, desk and chair, closet, electro-hotplate, etc.	JPY26,800	JPY45,000
	6	Couple (39m <sup>2</sup> )		JPY17,900	JPY35,000
	33	Single (16m <sup>2</sup> )		JPY11,200	JPY25,000