

# 재학생 비자 연장 제출서류

[접수기간: 2021.12.16.(목)~12.17(금) 2일간]

※ 비자연장 대상자: 2021.12.31. 비자 만료 예정자

기본 서류	<ol style="list-style-type: none"> <li>1. 통합신청서 (국제교류교육원 행정실에 비치)</li> <li>2. 여권 및 외국인등록증</li> <li>3. 성적증명서</li> <li>4. 등록금 납부영수증 (또는 납부확인서) <u>*박사(석사)과정 수료자는 제외</u></li> <li>5. 현재 주소지 임차계약서 또는 학생생활관 입사확인서</li> <li>6. 재정입증서류 (택1) 재학생은 <u>C학점(2.0) 이상인 경우 제출하지 않아도 되나 수료생은 제출해야 함.</u> (1) <u>본인 명의의 한국 내 은행 예금잔고증명 USD9,000[11,000,000원] 이상</u> (2) 지도교수의 재정지원확인서, 재직증명서 및 재정지원 입증서류</li> <li>7. 수수료 60,000원</li> </ol>
추가 서류	<p><b>(1) 학부/대학원 과정 수업연한 초과자</b></p> <p>학점미달로 인한 경우,  <ol style="list-style-type: none"> <li>1. 지도교수 확인서 (수업연한 초과에 대한 사유 및 처리 일정 명시)</li> <li>2. 본인작성 사유서 (수업연한 초과에 대한 사유 및 본인의 계획 명시)</li> </ol> <u>*TOPIK 미취득으로 인한 졸업 불가의 경우 비자연장 불가하며 귀국하여 본국에서 TOPIK 시험 응시해야 함.</u></p>
	<p><b>(2) 대학원과정 수료자</b></p> <ol style="list-style-type: none"> <li>1. 논문지도 일정에 대한 지도교수 확인서 (국제교류교육원에 양식 비치)</li> <li>2. 수료증명서(또는 학위수여예정증명서)</li> </ol>
	<p><b>(4) 타인 거주지에 공동으로 거주하는 경우</b></p> <ol style="list-style-type: none"> <li>1. 거주/숙소제공 확인서 (국제교류교육원에 양식 비치)</li> <li>2. 숙소제공자 신분증 사본</li> <li>3. 숙소제공자의 임차계약서 사본</li> </ol>
	<p><b>(5) 외국인등록증 재발급 시</b></p> <ol style="list-style-type: none"> <li>1. 외국인등록용 사진 1매</li> </ol>

# Visa Extension for Current Enrolled Students

**[Application period: December 16(Thu)~17(Fri), 2021. 2 days]**

※ Int'l student whose visa ends on Dec 31, 2021 should apply for visa extension during this period.

Common Documents	<ol style="list-style-type: none"> <li>1. Application form (*Form is at IALE office)</li> <li>2. Passport and AR card</li> <li>3. Transcript</li> <li>4. Receipt of Tuition Payment or other equivalent <u>*No need to submit for PhD(MA) student having completed all the classes</u></li> <li>5. Certification for confirmation of the residence (Student Dormitory Residence Confirmation or One-room rent contract)</li> <li>6. Financial Certification (Choose one the followings) <u>Current enrolled student does not need to submit it in case the CGPA is 2.0 (C) or higher. However, student who have completed all the classes and is preparing to write thesis/dissertation should submit it.</u> <ol style="list-style-type: none"> <li>(1) Bank Deposit Certificate of your own account over USD9,000[KRW11,000,000]</li> <li>(2) Financial Support Certification, Employment Certificate and other evidence materials from supervising professor</li> </ol> </li> <li>7. Handling fee: KRW60,000</li> </ol>	
Additional Documents	(1) Undergraduate/Graduate student who exceeds the required study years	<p>In case of lack of credits for graduation, applicant needs to submit the following documents:</p> <ol style="list-style-type: none"> <li>1. Confirmation from the professor (It should clarify the reason, the future schedule and other remarks)</li> <li>2. Confirmation from the student (It should clarify the reason, the future schedule and student's own plan etc)</li> </ol> <p><u>*In case the graduation is not allowed owing to the lack of TOPIK score, extension of visa is not possible and the student should return to home country.</u></p>
	(2) Graduate student who need to prepare the thesis/dissertation after course completion	<ol style="list-style-type: none"> <li>1. Confirmation from the Faculty Advisor on a Student's Thesis Schedule (*Form is at IALE office)</li> <li>2. Certificate of Course Completion (or Certificate of Expected Graduation)</li> </ol>
	(4) Student who is provided with a room or shares a room by or with one's friend	<ol style="list-style-type: none"> <li>1. Confirmation of Residence/Accommodation (*Form is at IALE office)</li> <li>2. A copy of provider's ID card</li> <li>3. A copy of provider's valid rent contract</li> </ol>
	(5) In case new AR card is needed	<ol style="list-style-type: none"> <li>1. A photo for alien registration</li> </ol>