How to apply for OIU exchange program (Fall 2024)

Application Deadline

Year	Semester	Online application Deadline	Courier Deadline
2024	Fall	April 12 (Fri), 2024	April 19 (Fri), 2024

※<mark>Students who are to graduate from their home university during the exchange period are not eligible to apply for this program.</mark>

※It is desirable that an exchange student should have at least the Japanese Language Proficiency Test N4 level to catch up in the class as there are no beginning classes offered in BEKKA.

About Application Procedures

STEP 1　Prepare the following documents

(i)　　Statement of study purpose at OIU (OIU Official form)

(ii)　　International Student Financial Support Form (OIU Official form)

(iii)　　Letter of Recommendation (OIU Official form)

(iv)　　Certificate of Health (OIU Official form)

(v)　　Oath (OIU Official form)

(vi)　　Pledge (OIU Official form)

(vii)　　Certificate of Enrollment (in English or Japanese)

(viii)　　Official transcript of your university (in English or Japanese)

(ix)　　Copy of Certificate of Result and Scores of Japanese Language Proficiency Test

(x)　　Scanned copy of your passport (if obtained)

Official forms will be downloaded from HERE

STEP 2　Convert the above documents to PDF and combine them into a single PDF document

STEP 3　Prepare all the information for the online application

Please go to the link below and print it, and then prepare all the information before you start to create your online application.

NOTE:

＊You cannot save your application as a draft.

＊You cannot amend your application after submitting it.

＊Please make sure all the information presented is true and accurate. (Some

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students often make mistakes in "Previous Stay in Japan", <mark>"Educational Background",</mark> etc.) Any false declaration may lead to the rejection of issuing a Certificate of Eligibility from the Osaka Immigration Bureau.

GO TO THE APPLICATION FORM

STEP 4   Fill in the online application and upload the combined PDF document
NOTE:
　＊Use either English or Japanese. Please do not use Traditional and Simplified Chinese characters.

STEP 5   Print a confirmation page before pressing "Send" button
  You can't check your application after submitting it, so please print it for your confirmation.

STEP 6   "Send" (submit) your online application
NOTE:
　＊If you want to amend your application after submitting it, please contact ka-tamai@oiu.jp.
　＊After submitting your application, please check your email account regularly to ensure that you do not miss any emails sent to you.

STEP 7   Send all the documents and five ID photos taken within the last three months to the International Exchange Center at OIU via courier.
NOTE:
　＊The size of ID photos：4cm×3cm　3 photos, 3.5cm×2.5cm 2 photos (Total 5 photos)
　＊The ID photos should be different from the one on your passport
　＊Please make sure you submit all the necessary documents with the check sheet on the next page.

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Check sheet

No	Submission of the admission documents	Check Box
一	Online Application	-
1	Statement of study purpose at OIU (OIU Official form)	
2	International Student Financial Support Form (OIU Official form)	
3	Letter of Recommendation (OIU Official form)	
4	Certificate of Health (OIU Official form)	
5	Oath (OIU Official form)	
6	Pledge (OIU Official form)	
7	Certificate of Enrollment (in English or Japanese)	
8	Official transcript of your university (in English or Japanese)	
9	Copy of Certificate of Result and Scores of Japanese Language Proficiency Test	
10	Scanned copy of your passport (if obtained)	
11	Five ID photos (The size: 4cm×3cm　3 photos, 3.5cm×2.5cm 2 photos) ※The ID photos should be different from the one on your passport.	

Mailing Address

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International Exchange Center

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